

# Dishforth Parish Council

Chairman: Cllr Anne Sturzaker

Parish Clerk: Jill Davis

e-mail: [parishclerk@dishforthpc.org.uk](mailto:parishclerk@dishforthpc.org.uk)

A Meeting of the **DISHFORTH PARISH COUNCIL** will be held IN THE VILLAGE HALL, MAIN STREET, DISHFORTH YO7 3JU on **TUESDAY 18th OF APRIL 2023 AT 7.30PM.**

All Members are summoned to attend. Parishioners and members of the public are very welcome.

## AGENDA

The Council, members of the public, and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming

1.	E117	<b>Welcome by the Chairman:</b> Minutes Silence- Mrs Suzanne Beattie
2.	E118	<b>Apologies for absence:</b> to receive and note apologies
3.	E119	<b>Dispensations:</b> to consider requests and <b>Declarations of Interest</b> to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
4.	E120	<b>To approve the minutes of the Parish Council Meeting held on the 21st OF March 2023</b>
5.	E121	<b>Public Participation Session:</b> for the public to talk to Cllrs about items only on the agenda
6.	E122	<b>Reports:</b> to receive reports 6.a County Councillor Report
7.	E123	<b>Reports From: Committees/Representatives of other Committees/Groups/Meetings:</b> to receive reports and proposals/requests and considerations and agree on any actions needed: 7.a To update members on the recent meeting between local Parish Councils, NY Council and Yorkshire Water (Cllr Sturzaker) 7.b To update members with the plans for Dishfest (Cllr Sturzaker) 7.c To update members with the plans for the King's Coronation weekend (Cllr Sturzaker)
8.	E124	<b>Clerk's Report:</b> Items received after the publication of the agenda or for items needing discussion To update members on the following: 8.a Vas update 8.b Vermin update 8.c HMRC have confirmed change of details 8.d National Lottery grant - Unsuccessful 8.e Defib and cabinet has been ordered. Delivery from 21/04/2023
9.	E125	<b>Correspondence Report:</b> Items received after publication of the agenda or for items needing discussion 9. Email received from Bryan Mills Funeral Directors– forwarded to Cllrs Reid and Williams.
10.	E126	<b>Administration:</b> parish clerk to inform/update/consideration 10.a To inform members that the National Grant was unsuccessful 10.b To update members with the Grass Cutting Service – 1 <sup>st</sup> certificates 10.c To update members with the Grass Cutting Service – 2 <sup>nd</sup> certificates 10.d To update members with the dates for the grass cutting (17/04/2023) 10.e For members to consider approving change of details to the NorthernPower Grid 10.f For members to consider the ongoing 'Circulation List'
11.	E127	<b>Playing Field and Sports Pavilion Matters:</b> 11.a To confirm that the Working Party Meeting is scheduled for the 19 <sup>th</sup> of April in the Village Hall at 7.00pm-9.00pm 11.b To inform members that there is a Credit of £320.10 with EON Next 11.c To inform members that the Insurance Policy covers any land that the PC owns or maintains. Dishfest – the land is owned by the PC so is covered (accidents, etc) and Dishfest have insurance for the activities. 11.d For members to consider any action concerning the discussion on the Kubuto Lawnmower 11.e To update members with the latest Asset Register (2020-2021) 11.f For member to consider approving 0.5ton for professional grade soil to fill holes and divets in time for DISHFEST
12.	E128	<b>Financial Matters:</b>

		<p>12.a For members to consider approving the Annual subscription to the Yorkshire Local Councils Associations £327.00</p> <p>12.b For members to consider offering refreshments at the Annual Meeting of the Parish/Village</p> <p>12.c For members to consider approving the Defib Cost for the Playing Field £1194.99 (grant will be received once payment has been made)</p> <p>12.d For members to consider any changes to the cemetery fees from April 2023</p> <p>12.e For parish clerk to minute that the February Bank Statements 2023 have been circulated to the members</p> <p>12.f For parish clerk to minute that the March Bank Statements 2023 have been circulated to the members</p> <p>12.g To inform members concerning the purchase of the printer</p> <p>12.h For members to consider approving March's 2023 Expenses</p> <p>12.i For members/parish clerk to consider approving any training needs from the training programme from YLCA</p> <p>12.j For members/parish clerk to consider approving any training needs - Bulletin</p> <p>12.k For Members to consider whether other members wish to be a bank signatory</p>																														
13.	E129	<p><b>Planning Matters:</b></p> <p>13.a To inform members that Harrogate/NYC have not informed the PC concerning Planning Applications</p> <p>13.b Planning Refusal – 22/04620/FUL – Dishforth Village Hall, Back Lane, Dishforth. Y07 3LH</p> <p>13.c Planning Application – 23/01/1258/FUL – 1, Mowbray Avenue. Dishforth. Y07 3LQ</p> <p>13.d Planning Application – 23/01134/FUL – Forge Cottage, Dishforth. Y07 3JU</p> <p>13.e Planning Enforcement – 23/00115/PRO5 – The Haven, Dishforth, Thirsk. Y07 3LP</p>																														
14.	E130	<p><b>Website/Email Matters:</b></p> <p>14.a To inform members that Cllr Williams is up and running with the PC Email address</p> <p>14.b To inform members that Tony IP9 Services will be contacting members concerning the email disclaimer</p> <p>14.c To inform members that the website will be fully compliant by the 02/05/2023 – Annual Meeting of the Parish/Village</p>																														
15.	E131	<p><b>Payments to Consider: April 2023</b> Payments</p> <table border="0"> <tr> <td>A100145 HM Revenue and Customs Only</td> <td>Quarter 4 Payment</td> <td>£357.80</td> <td></td> <td><b>£357.80</b></td> </tr> <tr> <td>B100146 Yorkshire Local councils Associations</td> <td>Annual Subscription</td> <td>£327.00</td> <td></td> <td><b>£327.00</b></td> </tr> <tr> <td>C100147 Safelincs Ltd</td> <td>Defib and Cabinet</td> <td>£1194.99</td> <td>£239.00</td> <td><b>£1433.99</b></td> </tr> <tr> <td>D100148 Jill Davis</td> <td>Salary 31/03/2023</td> <td>£468.79</td> <td></td> <td><b>£468.79</b></td> </tr> <tr> <td>E100149 Jill Davis</td> <td>Expenses 31/03/2023</td> <td>£147.70</td> <td>£24.33</td> <td><b>£172.03</b></td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>TOTAL:</b></td> <td><b>£2496.28</b></td> <td><b>£263.33</b></td> <td><b>£2759.61</b></td> </tr> </table>	A100145 HM Revenue and Customs Only	Quarter 4 Payment	£357.80		<b>£357.80</b>	B100146 Yorkshire Local councils Associations	Annual Subscription	£327.00		<b>£327.00</b>	C100147 Safelincs Ltd	Defib and Cabinet	£1194.99	£239.00	<b>£1433.99</b>	D100148 Jill Davis	Salary 31/03/2023	£468.79		<b>£468.79</b>	E100149 Jill Davis	Expenses 31/03/2023	£147.70	£24.33	<b>£172.03</b>	<b>TOTAL:</b>		<b>£2496.28</b>	<b>£263.33</b>	<b>£2759.61</b>
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16.	E132	<p><b>Annual Meeting of the Parish Village</b>  <b>02/05/2023</b>  <b>Village Hall 7.30pm</b></p> <p><b>Annual meeting of the Parish Council</b>  <b>09/05/2023</b>  <b>Village Hall 7.30pm</b></p>																														
17.	E133	<p><b>Temporary exclusion of press and public:</b> Pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed</p>																														
18.	E134	<p><b>Employment Matters:</b></p> <p>18.a For members to consider making permanent the appointment of Ms Jill Davis as Clerk/RFO to Dishforth Parish Council (Cllr Sturzaker)</p> <p>18.b For members to consider an increase in salary of 1 incremental point for the Clerk/RFO of Dishforth Parish Council with effect from 01/04/2023 (Cllr Sturzaker)</p> <p>18.c For members to consider approving Jill Davis overtime for March 2023 – 22 hours</p> <p>18.d For members to approve the overtime correspondence</p>																														

Jill Davis Parish Clerk

Dated: 14/03/2023