Sheet 80

Dishforth Parish Council

Chairman: Cllr Anne Sturzaker
Parish Clerk: Jill Davis
e-mail: **parishclerk@dishforthpc.org.uk**

Minutes of the Extraordinary Meeting of the DISHFORTH PARISH COUNCIL held In the Village Hall on TUESDAY THE 25th OF APRIL 2024 AT 7.00PM

Present: Councillors: A Sturzaker, A Dods, A Clark, S Reid and S Watson
Parish Clerk: Jill Davis
Public: 2
Councillor: 0

The Council and members of the public were reminded by notice and by the Chairman that they may record/film/photograph or broadcast the meeting when the public and the press were not lawfully excluded.

NYC – North Yorkshire Council, PTA – Parent Teachers Association, YLCA – Yorkshire Local Councils Associations, VAS – Vehicle Activated Sign, PC – Parish Council, Cllr – Councillor, RFO – Responsible Finance Officer, DD- Direct Debit. SALC – Suffolk Association of Local Councils

1.	**E380**	**Welcome by the Chairman:** The Chairman opened the meeting at 7.00pmand welcomed everyone. The Chairman took the opportunity to remind the parish council of the Parish Council's Code of Conduct. Cllrs Sturzaker and Reid informed the council they were recording the meeting
2.	**E381**	**Apologies:** **2.a To receive apologies** Not applicable. All in attendance **2.b To approve reasons for absence given by councillors** Not applicable. All in attendance.
3.	**E382**	**Dispensations**: to consider requests 11.a – Cllr Dods. Cllr Dods to leave the meeting. **Declarations of Interest** to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting. None offered.
4.	**E383**	**Public Participation Session:** for the public to talk to Cllrs about items only on the agenda No items
5.	**E384**	**To approve the minutes of the Extraordinary PC Meeting held on the 8th of April 2024** Resolved. The council approved the minutes.
6.	**E385**	**To approve the minutes of an Ordinary PC Meeting held on the 9th of April 2024** Resolved. The council approved the minutes.
7.	**E386**	**Financial Matters:** **7.a For the council to consider approving the invoice for £516.00 for the completion of the work at the Pavilion – Mr Simon P Watson** Resolved. The council approved the motion. **7.b For the council to consider approving the annual subscription for Microsoft 365 Personal £59.99 – payment to Mr Anthony Gould** Resolved. The council approved the motion. **7.c For the council to consider approving the annual subscription for Norton £14.99 – payment to Mr Anthony Gould** Resolved. The council approved the motion. **7.d For the council to retrospectively approve the increase in cost for replacement heaters at the Pavilion £320.97** Resolved. The council approved by a majority of 4 with 1 abstention to approve the increase in cost for the replacement heaters. **7.e For the council to consider approving £5.90 spent on refreshments for the Annual Parish Meeting** Resolved. The council approved the motion. **7.f For the council to consider approving the Clerk's expenses – see paper £61.02** Resolved. The council approved the motion. **7.g For the council to consider approving the cost for unleaded fuel – Mower £22.78** The council discussed the item. Cllr Reid requested that the council monitor the expenditure for the cricket pitch. Several questions were raised due to the ongoing costs and the length of time it would take to complete the project. Resolved. The council approved the motion by a majority of 4 with 1 abstention.

8.	**E387**	**Sheet 81** **Administration:** **8.a For the council to discuss and agree upon a course of action to enable allocated S106 monies to be used to meet the needs of Dishforth residents (Cllr Sturzaker)** The council discussed the item in detail. The council agreed to defer the item until the 28th of May's meeting. Cllr Sturzaker requested the clerk to circulate the information to all the members before the meeting. **8.b To discuss and agree on the format of the meeting on 14 May 2024 with the Police regarding the Horse and Trap racing (Cllr Sturzaker)** The council discussed the item. Cllr Sturzaker suggested the format should be a Parish Council meeting as the Police believe they are attending a PC meeting and by having a PC meeting there would be structure to the event. Cllr Reid suggested having a Village meeting so that more parishioners had the opportunity to speak. Resolved. The council approved the format to be a PC meeting with the Standing Orders to be suspended allowing more parishioners to speak. Each parishioner will be allowed to speak for upto 5 minutes and there will only be one item on the agenda. Parish Clerk to organise the poster. **8.c For the Parish Council to discuss and agree from the supporting paper attached, the basis for the lease and instruct the nominated solicitor to draw up the lease (Cllr Sturzaker)** The Council discussed the item and the suggested amendments. Resolved The council approved the motion. See below the detailed motion Roger Taylor of WellersLaw Group is engaged to draw up a 1-year lease at a peppercorn rent of £10 per annum for the Sports Pavilion and all the land designated as the Sports Field (to include the football pitch, cricket wicket, tennis courts, bowling green and garages) between Dishforth Parish Council as landowners and Dishforth Bowls Club as lessees. The lease will include the right to a rolling 3-year lease for Dishforth Bowls Club land and buildings at £10 per annum at the end of the 1-year temporary lease period DPC would maintain and manage the Pavilion and the land during the 1 year temporary lease period. In the event that Dishforth Bowls Club demonstrated to be likely to become within a 12-month period, insolvent, Dishforth Parish Council shall be entitled to terminate the 3-year lease at the end of the current year or sooner by mutual agreement. Dishforth Bowls Club would pay the metred electricity and water costs incurred by them in their buildings and land from the date of the 1-year lease. No payment would be owed to Dishforth Parish Council for 2023/4 The cost of the outdoor toilet refurbishment would be shared equally by the Bowls Club and DPC This temporary lease is intended to enable a new charitable organisation to lease and manage the Playing Fields/Pavilion area excluding the Bowls Club at the end of the 1 year temporary lease. At any time after the expiry of the first 3-year rolling lease, should the Bowls Club wish to join the new charitable organisation they may do so by giving immediate notice to Dishforth Parish Council. **8.d For the council to consider suspending Financial Regulations Item 7 Payment of Salaries and any other relevant sections that may be applicable to enable the clerk to receive the signed cheque payment for the April Payslip 2024 at the extraordinary meeting 25th of April 2024.** Resolved. The council approved the motion. **8.e For the council to consider any actions from an email received from GSCGrays concerning the compensation claim from Yorkshire Water** Resolved. The council approved the suggested compensation package from GSCGrays. Clerk to action. **8.f For the council to consider Cllr Watson's offer to tidy the tennis courts.** The item was discussed. Cllr Sturzaker informed the council that a parishioner had donated the tiles that were stored at the tennis courts. Cllr Reid was requested to contact the parishioner to ask about the tiles. Resolved. The council approved the motion with the proviso of not removing the tiles until further information has been received from Cllr Reid.
9.	**E388**	**Payments to Consider:** April 25th Payments A 100219 – Anne Sturzaker – Heaters for the Pavilion £983.98 £245.99 = £1229.97 B 100220 – Mark Aitkin – Unleaded Fuel Mower £18.98 £3.80 = £22.78 C 100221 – Gillian Anderson – Refreshments £5.90 = £5.90 D 100222 – Jill Davis Expenses (25/3-25/04) £61.02 = £61.02 E 100223 – Jill Davis April Salary 2024 £981.24 = £981.24 F 100224 – Simon P Watson – Work at the Pavilion £430.00 £86.00 = £516.00 G 100225 – Mr Anthony Gould – Microsoft 365 Renewal £59.99 = £59.99 H 100226 – Mr Anthony Gould – Norton Renewal £14.99 = £14.99 **SUB TOTAL: £2556.10 £335.79 = £2891.89** **Minus Cheque 100208 - £909.00** **TOTAL: £1982.89** Please note A 100219 The Cheque payable to Cllr Sturzaker is the difference only of £320.97

		Sheet 82 Resolved – The payments were approved.
10.	**E389**	**Temporary exclusion of press and public:** Pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed **TO VOTE:** Agreed by the council
11.	**E390**	**Grass-cutting Matters:** **11.a To discuss the received grass-cutting tenders.** **To minute – To ensure compliance with the council's Standing Orders Item 18.d5 the tenders shall be opened by the Proper Officer in the presence of at least two councillors after the deadline for submission of tenders has passed.** The clerk informed the council that the tenders were opened in the presence of Cllrs Sturzaker and Watson before the meeting commenced. Cllr Dods left the meeting at 8.09pm. The council discussed the two tenders that had been received. **11.b For the council to consider appointing a grass-cutting contractor for the year 2024 -2025** Resolved. Mr A Dods was awarded the contract for 2024 -2025. The clerk is to thank both tenderers and inform Mr Dods that he has been successful with his tender. Cllr Dods returned to the meeting at 8.14pm
12.	**E391**	**Employment Matters:** **12.a For the council to consider approving the overtime worked from 25/03/2024 – 20/04/2024** Resolved. The council approved the motion. **12.b For the council to consider approving the Chairman to sign the correspondence to SALC for 12.a's overtime to be actioned.** Resolved. The council approved the motion
13.	**E392**	**Meeting Dates:** 13.a An Extraordinary Meeting on 14th of May – at 7.30pm at Village Hall (if approved) 13.b Annual Meeting of the Parish Council on the 28th of May– 7.30pm Village Hall. The cut-off date is the 18th of May.

Without further business, the Chairman closed the meeting at 20.18pm and thanked everyone for attending.

Signed:…Cllr Anne Sturzker

Dated: 28/05/2024

The Parish Council approved the minutes at the meeting held on the 28/05/2024.