

Dishforth Parish Council

Chairman: Cllr Anne Sturzaker

Parish Clerk: Jill Davis

e-mail: parishclerk@dishforthpc.org.uk

All Councillors are summoned to attend the meeting of the **DISHFORTH PARISH COUNCIL** which will be held in the VILLAGE HALL, MAIN STREET, DISHFORTH YO7 3JU on **TUESDAY the 28th of May 2024 AT 8.00PM.**

Jill Davis – Jill Davis Proper Officer

22/05/2024

Parishioners and members of the public are very welcome.

AGENDA

The Council, members of the public, and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

1.	E431	Welcome by the Chairman:
2.	E432	Apologies: a) To receive apologies b) To approve reasons for absence given by councillors
3.	E433	Dispensations: to consider requests and Declarations of Interest to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
4.	E434	Public Participation Session: for the public to talk to Cllrs about items only on the agenda
5.	E435	Reports: to receive reports a) Councillor Report – Cllr Brown
6.	E436	Reports From: Committees/Representatives of other Committees/Groups/Meetings: to receive reports and proposals/requests and considerations and agree on any actions needed: a) For members to consider, discuss and make a decision on the proposal and recommendation by the Working Party for the resurfacing, fencing and lining of the tennis courts at a cost of XXXXXXXXX. b) Subject to the outcome of 10.n above, for members to agree to the submission of a PID to North Yorkshire Council for approval of the above project utilising the S106 monies allocated to Dishforth Recreation Ground (£50,387.05 as of qtr 3 2023)
7.	E437	Clerk's Report: Items received after the publication of the agenda or for items needing discussion If applicable a) To inform the council that Yorkshire Water has approved the additional 15 hours within the Compensation Claim. The Compensation Figure is still to be provided. b) To inform the council that the solicitor from Scottsright has formally complained to Yorkshire Water due to the outstanding payment to the Parish Council.
8.	E438	Correspondence Report: Items received after publication of the agenda or for items needing discussion a) North Yorkshire Council Standards Bulletin – March 2024
9.	E439	Cemetery Matters: a) To update the council with cemetery matters (Cllr Reid) b) To update the council with the requested Bereavement Service Survey (Cllr Reid) c) For the council to consider approving the inspection of headstones and memorials in Dishforth Cemetery as per legal requirements to ensure the safety and suitability of same (Cllr Reid)
10.	E440	Playing Field/ Playground and Sports Pavilion Matters: a) For Cllr Reid to provide the council with the report on the meetings with Mrs Walton and Mr Brown concerning the dissolution and financial distribution from DPF&SA b) To inform the council of the progress of the lease c) For the council to note a copy of the Client Care document from Wellers Law Group has been circulated to the members d) For the council to note a copy of the Terms of Business from Wellers Law Group has been circulated to the members e) For the council to minute a formal thank you to Cllr Watson for installing the blinds at the Pavilion.

		<p>f) For the council to consider approving the suggested work on the playing field from the supporting paper attached (Cllr Reid).</p> <p>g) For the council to consider approving the remit for the work to be carried out by a member of the public on the cricket wicket (Cllr Reid)</p> <p>h) For the council to consider approving the total cost to the PC of money spent on the cricket wicket between April 2022 to May 2024. To include the purchase of the ride-on mower and any repair/maintenance/fuel costs. (Cllr Dods)</p> <p>i) Cllr Dods has asked if the member of the public has had regular meetings with the Parish Council during this time frame (April 2022 – May 2024) to discuss the progress of the cricket wicket/cricket team</p> <p>j) For the council to consider any actions from the following motion. To discuss the plans for the cricket pitch/team. To discuss an online survey on the social media groups for feedback on the likelihood of players in the village. To discuss a reasonable timeframe for the pitch to be playable and enthusiastic efforts to build a team (Cllr Dods)</p> <p>k) For the council to consider selling the ride-on lawnmower now the council has a contractor in place for the village grass cutting. The ride-on lawnmower is unsuitable for the cutting of the cricket wicket and, should members consider it required, a smaller machine can be purchased for this purpose (Cllr Reid)</p> <p>l) For the council to consider making arrangements for PAT testing of equipment at the Pavillion and to ascertain whether arrangements for annual PAT testing of portable Bowls Club equipment are in place (Cllr Sturzaker)</p> <p>m) To inform the council that Sceconstruction has been contacted concerning the booking for the Pavilion on 22 June 2024. No reply received to date.</p>
11.	E441	<p>Financial Matters:</p> <p>a) To inform the council that the following receipts have been received in April 2024: 1st Precept Payment: £7500.00 Cllr Browns Locality Grant: £500.00 Mr Popplewell: £200.00 Cemetery Payment: £1562.50</p> <p>b) To inform the councillors the Bank Balance Statement for April 2024 is £33,881.43</p> <p>c) For the council to consider approving the cancellation of cheque number 100181 to Farm & Land Services £2130.00 (14/11/2023 – grass cutting) as it is out of date for presenting to the bank.</p> <p>d) For the council to consider approving the cancellation of cheque number 100172 to Cllr Anne Sturzaker £12.00 (19/09/2023 – toilet seat for the pavilion) as it is out of date for presenting to the bank.</p> <p>e) For the council to consider approving TWM's Invoice (demonstrating how to turn the VAS sign) £420.00</p> <p>f) For the council to consider approving the bank reconciliation for March 2024</p> <p>g) For the council to consider approving the bank reconciliation for April 2024</p>
12.	E442	<p>Administration:</p> <p>a) For the council to note a Potential Data Protection Breach IC -30018 – J9QB concerning personal data being emailed to an incorrect recipient. ICO – have decided not to take action.</p> <p>b) To inform the council that the Biodiversity Presentation was emailed to Cllr Reid on 22/05/2024</p> <p>c) For Cllr Reid to provide a report on the Highways project (deferred from previous meetings)</p> <p>d) For Cllr Reid to provide a report on the Topcliffe Consolidated Charities organisation</p> <p>e) To inform the council the Area Forum Group B meeting is scheduled to take place on 30/05/2024</p> <p>f) For the council to note a Potential Data Protection Breach IC-300309- Y9BE concerning failure to use the blind carbon copy email function. ICO – have decided not to take action.</p>
13.	E443	<p>Planning Matters:</p> <p>a) For the council to consider the following planning application Location: The Haven, Dishforth, Thirsk. North Yorkshire. YO7 3LP. Proposal: Works to tree preservation order 23/00045/TPORDR – Fell 1no. Sycamore (T2 on plan)</p>
14.	E444	<p>Village Matters:</p> <p>a) For the council to consider any action it can take about the cleanliness of the village due to the number of dog faeces littering the area (Cllr Reid)</p> <p>b) To inform the council of any incidents concerning the Pony & Trap racing (Cllr Sturzaker)</p> <p>c) To inform the council that the sewer replay work is due to start on the 28th of May and will take up to 3 weeks to complete (Cllr Sturzaker)</p> <p>d) For the council to consider any actions from the supporting paper concerning the application to amend S106 monies. (Cllr Sturzaker)The item was deferred from the 25/04/2024 meeting.</p> <p>e) To consider the quantity and locations of the general/dog waste bins in the village and consider the need for further units/re-locating of some units (Cllr Reid) Item deferred from previous meetings.</p>
15.	E445	<p>Employment/Recruitment Matters:</p> <p>a) To update the council on recruitment matters</p>

		<p>b) To inform the Council that the outgoing clerk (Jill Davis) will request back pay from 01/04/2024 -31/05/2024 when the Local Government Services Pay Agreement has been agreed upon for the 2024 – 2025 year.</p> <p>c) For the council to note the Employment changes presentation slides that came into effect on 01/04/2024</p>																												
16.	E446	<p>Handover:</p> <p>a) For the council to consider approving the Data Protection Officer – effective from 01/06/2024</p> <p>b) For the council to consider the new address for the Parish Council – effective from 01/06/2024</p> <p>c) For the council to consider approving the handover date as 31/05/2024.</p> <p>d) For the council to consider approving the HP Instant Ink contact details, address and card details</p> <p>e) For the council to consider any other actions that may be required</p>																												
17.	E447	<p>Payments to Consider: June 2024 Payments</p> <table border="0"> <tr> <td>A 100230 YLCA – Job Vacancy Advert</td> <td>£20.00</td> <td></td> <td>£20.00</td> </tr> <tr> <td>B 100231 Jill Davis – May Salary 2024 (May monthly salary and April overtime)</td> <td>£852.19</td> <td></td> <td>£852.19</td> </tr> <tr> <td>C 100232 Jill Davis – May Expenses 2024</td> <td>£163.26</td> <td>£14.58</td> <td>£177.84</td> </tr> <tr> <td>D 100233 TWM Traffic Control Systems Ltd</td> <td>£350.00</td> <td>£70.00</td> <td>£420.00</td> </tr> <tr> <td>E 100234 The Defib Pad – Paediatric Pad</td> <td>£118.25</td> <td>£23.65</td> <td>£141.90</td> </tr> <tr> <td>F 100235 Jill Davis – May overtime and holiday pay</td> <td>TBC</td> <td></td> <td>TBC</td> </tr> <tr> <td></td> <td>£1503.70</td> <td>£108.23</td> <td>£1611.93</td> </tr> </table>	A 100230 YLCA – Job Vacancy Advert	£20.00		£20.00	B 100231 Jill Davis – May Salary 2024 (May monthly salary and April overtime)	£852.19		£852.19	C 100232 Jill Davis – May Expenses 2024	£163.26	£14.58	£177.84	D 100233 TWM Traffic Control Systems Ltd	£350.00	£70.00	£420.00	E 100234 The Defib Pad – Paediatric Pad	£118.25	£23.65	£141.90	F 100235 Jill Davis – May overtime and holiday pay	TBC		TBC		£1503.70	£108.23	£1611.93
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18.	E448	<p>Meeting Dates:</p> <p>Ordinary PC Meeting – 11th June 2024 @7.30pm in the Village Hall</p>																												
19.	E449	<p>Temporary exclusion of press and public: Pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed</p> <p>TO VOTE:</p>																												
20.	E450	<p>Employment Matters:</p> <p>a) For the council to consider suspending the Financial Regulations – supporting paper attached.</p> <p>b) For the council to consider approving the motion for payslip number 1</p> <p>c) For the council to consider approving the additional hours worked in May 2024</p> <p>d) For the council to consider approving the motion for payslip number 2</p> <p>e) For the council to consider approving the signed communication to SALC</p> <p>f) For the council to consider any actions from the paper submitted concerning an employment matter.</p>																												