

Dishforth Parish Council

Chairman: Cllr Anne Sturzaker

Parish Clerk: Jill Davis

e-mail: parishclerk@dishforthpc.org.uk

Minutes of the Extraordinary Meeting of DISHFORTH PARISH COUNCIL held In the Village Hall on TUESDAY THE 29th of September 2023 at 8.00pm.

Present: Councillors: A Sturzaker, S Reid and R Williams

Parish Clerk: Jill Davis

Public: 2

County Councillor: 0

The Council and members of the public were reminded by notice and by the Chairman that they may record/film/photograph or broadcast the meeting when the public and the press were not lawfully excluded.

NYC – North Yorkshire Council, PTA – Parent Teachers Association, YLCA – Yorkshire Local Councils Associations, VAS – Vehicle Activated Sign, PC – Parish Council, Cllr – Councillor, RFO – Responsible Finance Officer.

1.	E204	<p>Welcome by the Chairman: A minute silence – Mrs K West A minute's silence was observed for Mrs West For members to consider sending a letter of condolence to Mrs West's family Cllr Sturzaker requested the council consider a letter of condolence to Mrs West's family and explained that this was the first PC meeting since Mrs West had died. Resolved – the council approved the request. The clerk to action.</p>
2.	E205	<p>Apologies: 2.a To receive apologies No apology received by Cllr West – non-attendance recorded. 2.b To approve reasons for absence given by councillors No reason received. No approval given</p>
3.	E206	<p>Dispensations: to consider requests No dispensations requested Declarations of Interest to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting. No declarations of interest were received.</p>
4.	E207	<p>Public Participation Session: for the public to talk to Cllrs about items only on the agenda No items requested by the members of the public in attendance</p>
5.	E208	<p>Playing Field and Sports Pavilion Matters: 5.a For Councillors to consider retaining Harrowells of York to act on behalf of the PC in legal matters concerning attributed to PF&SA Resolved – The council approved the item. 5.b For councillors to consider the actions of Easement and the potential increase in land value from the information provided by CSE Grays Solicitors The council discussed the item and Resolved for the clerk to inform CSE Grays to include the easement within the documentation and to look at the potential of increasing the land value. 5.c To update members with correspondence from CSE Grays Solicitors Noted by the council 5.d For councillors to consider approving having blinds installed at the Pavilion and for 3 quotes to be sought if approved. Resolved – Three quotes to be obtained by the clerk.</p>
6.	E209	<p>Financial Matters: 6.a For councillors to consider approving the invoice for the replacement of a toilet seat in the Pavilion £12.00 Resolved – The council approved the invoice 6.b For councillors to consider approving the cost of the Skip Hire £310.00 (inclusive of VAT) Cllr Williams was concerned that high-value items had been thrown into the skip and that they were still in good condition and still worked. Cllr Sturzaker explained that items that had been thrown into the skip were not working and had not been used for several years. Also a 'shout-out' had been uploaded onto the Community Facebook Group for help with clearing the Pavilion and Cllr Williams could have attended the clear-out day. Resolved – The council approved the cost of the skip.</p>

		Sheet 41																																
		<p>6.c For councillors to consider approving Parish Clerk's expenses for July and August £517.60 (Inclusive of VAT) Resolved – The council approved the consideration.</p> <p>6.d For councillors to consider approving the PESTTEC Invoice for £81.00 Resolved – The council approved the consideration</p> <p>6.e For councillors to consider approving the Cemetery Training for Jill Davis for £75.00+VAT Resolved – The council approved the consideration.</p>																																
7.	E210	<p>Cemetery Matters:</p> <p>7.a For members to consider approving the gravestone request for Ms Greer Resolved – The council approved the consideration. The clerk to inform the funeral undertakers.</p>																																
8.	E211	<p>Policy Matters:</p> <p>8.a For councillors to consider the draft Co-option Policy and Adopt the final approved policy. Resolved – The council approved the draft policy</p> <p>8.b For councillors to consider the draft Co-option Application Form and Adopt the final approved form. Resolved – The council approved the application form and set a date of 21/10/2023 for applications need to be received.</p>																																
9.	E212	<p>Payments to Consider: September 2023 Payments</p> <table border="0"> <tr> <td>9.a Jill Davis 100167 - July 2023 Salary</td> <td style="text-align: right;">£254.82</td> <td></td> <td style="text-align: right;">£254.82</td> </tr> <tr> <td>9.b Jill Davis 100168 - August 2023 Salary</td> <td style="text-align: right;">£255.02</td> <td></td> <td style="text-align: right;">£255.02</td> </tr> <tr> <td>9.c PESTTEC 100169– Vermin Removal</td> <td style="text-align: right;">£81.00</td> <td></td> <td style="text-align: right;">£81.00</td> </tr> <tr> <td>9.d ERNLLCA 100170 – Cemetery Training – Jill Davis</td> <td style="text-align: right;">£75.00</td> <td style="text-align: right;">£15.00</td> <td style="text-align: right;">£90.00</td> </tr> <tr> <td>9.e Streetscape 100171 – Play equipment Check (Products and Services) Ltd</td> <td style="text-align: right;">£150.00</td> <td style="text-align: right;">£30.00</td> <td style="text-align: right;">£180.00</td> </tr> <tr> <td>9.f Anne Sturzaker 100172 – Replacement toilet seat</td> <td style="text-align: right;">£10.00</td> <td style="text-align: right;">£2.00</td> <td style="text-align: right;">£12.00</td> </tr> <tr> <td>9.g Jill Davis 100173 – July/August 2023 Expenses</td> <td style="text-align: right;">£460.93</td> <td style="text-align: right;">£56.67</td> <td style="text-align: right;">£517.60</td> </tr> <tr> <td>TOTAL:</td> <td style="text-align: right;">£1286.77</td> <td style="text-align: right;">£103.67</td> <td style="text-align: right;">£1390.44</td> </tr> </table> <p>9.a -9.g - Payments approved by the council.</p>	9.a Jill Davis 100167 - July 2023 Salary	£254.82		£254.82	9.b Jill Davis 100168 - August 2023 Salary	£255.02		£255.02	9.c PESTTEC 100169– Vermin Removal	£81.00		£81.00	9.d ERNLLCA 100170 – Cemetery Training – Jill Davis	£75.00	£15.00	£90.00	9.e Streetscape 100171 – Play equipment Check (Products and Services) Ltd	£150.00	£30.00	£180.00	9.f Anne Sturzaker 100172 – Replacement toilet seat	£10.00	£2.00	£12.00	9.g Jill Davis 100173 – July/August 2023 Expenses	£460.93	£56.67	£517.60	TOTAL:	£1286.77	£103.67	£1390.44
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10.	E213	<p style="text-align: center;">The next date of the PC Meeting is Tuesday the 10th of October 2023 In the Village Hall – start time 7.30pm The cut-off date for agenda items: is 01st October 2023</p>																																
11.	E214	<p>Temporary exclusion of press and public: Pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed</p>																																
12.	E215	<p>Employment Matters:</p> <p>12.a For councillors to consider approving June 2023 overtime = 26 hours (previously approved – For October Payslip) Resolved – Council approved the consideration.</p> <p>12.b For councillors to consider approving the authorised document for June's overtime. (For October Payslip) Resolved – Council approved the consideration.</p> <p>12.c For councillors to consider approving July overtime = 35 hours Resolved – Council approved the consideration.</p> <p>12.d For councillors to consider approving the authorised document for July's overtime (For October Payslip) Resolved – Council approved the consideration.</p> <p>12.e For councillors to consider approving August Overtime = 20 hours Resolved – Council approved the consideration.</p> <p>12.f For councillors to consider approving the authorised document for August's overtime (For October Payslip). Resolved – Council approved the consideration.</p>																																

With no further business to transact, the Chairman thanked everyone for attending and closed the meeting at 8.33pm.

Signed:.....Cllr Sturzaker

Dated:...14/11/2023

These minutes were approved by the council at the PC meeting that was held on the 14th of November 2023