

# Dishforth Parish Council

Chairman: Cllr Anne Sturzaker

Parish Clerk: Jill Davis

e-mail: [parishclerk@dishforthpc.org.uk](mailto:parishclerk@dishforthpc.org.uk)

All Councillors are summoned to attend the Extraordinary meeting of the **DISHFORTH PARISH COUNCIL** that will be held in the VILLAGE HALL, MAIN STREET, DISHFORTH YO7 3JU on **FRIDAY the 29<sup>th</sup> of September 2023 AT 8.00PM.**

*Anne Sturzaker* – Chairman of Dishforth Parish Council 22/09/2023

Parishioners and members of the public are very welcome.

## AGENDA

The Council, members of the public, and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

1.	E204	<b>Welcome by the Chairman:</b> A minute silence – Mrs K West For members to consider sending a letter of condolence to Mrs West's family																								
2.	E205	<b>Apologies:</b> 2.a To receive apologies 2.b To approve reasons for absence given by councillors																								
3.	E206	<b>Dispensations:</b> to consider requests and <b>Declarations of Interest</b> to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.																								
4.	E207	<b>Public Participation Session:</b> for the public to talk to Cllrs about items only on the agenda																								
5.	E208	<b>Playing Field and Sports Pavilion Matters:</b> 5.a For Councillors to consider retaining Harrowells of York to act on behalf of the PC in legal matters concerning attributed to PF&SA 5.b For councillors to consider the actions of Easement and the potential increase in land value from the information provided by CSE Grays Solicitors 5.c To update members with correspondence from CSE Grays Solicitors 5.d For councillors to consider approving having blinds installed at the Pavilion and for 3 quotes to be sought if approved.																								
6.	E209	<b>Financial Matters:</b> 6.a For councillors to consider approving the invoice for the replacement of a toilet seat in the Pavilion £12.00 6.b For councillors to consider approving the cost of the Skip Hire £310.00 (inclusive of VAT) 6.c For councillors to consider approving Parish Clerk's expenses for July and August £517.60 (Inclusive of VAT) 6.d For councillors to consider approving the PESTTEC Invoice for £81.00 6.e For councillors to consider approving the Cemetery Training for Jill Davis for £75.00+VAT																								
7.	E210	<b>Cemetery Matters:</b> 7.a For members to consider approving the gravestone request for Ms Greer																								
8.	E211	<b>Policy Matters:</b> 8.a For councillors to consider the draft Co-option Policy and Adopt the final approved policy. 8.b For councillors to consider the draft Co-option Application Form and Adopt the final approved form.																								
9.	E212	<b>Payments to Consider: September 2023</b> Payments <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">9.a Jill Davis 100167 - July 2023 Salary</td> <td style="width: 15%; text-align: right;">£254.82</td> <td style="width: 25%; text-align: right;"><b>£254.82</b></td> </tr> <tr> <td>9.b Jill Davis 100168 - August 2023 Salary</td> <td style="text-align: right;">£255.02</td> <td style="text-align: right;"><b>£255.02</b></td> </tr> <tr> <td>9.c PESTTEC 100169– Vermin Removal</td> <td style="text-align: right;">£81.00</td> <td style="text-align: right;"><b>£81.00</b></td> </tr> <tr> <td>9.d ERNLLCA 100170 – Cemetery Training – Jill Davis</td> <td style="text-align: right;">£75.00    £15.00</td> <td style="text-align: right;"><b>£90.00</b></td> </tr> <tr> <td>9.e Streetscape 100171 – Play equipment Check (Products and Services) Ltd</td> <td style="text-align: right;">£150.00    £30.00</td> <td style="text-align: right;"><b>£180.00</b></td> </tr> <tr> <td>9.f Anne Sturzaker 100172 – Replacement toilet seat</td> <td style="text-align: right;">£10.00    £2.00</td> <td style="text-align: right;"><b>£12.00</b></td> </tr> <tr> <td>9.g Jill Davis 100173 – July/August 2023 Expenses</td> <td style="text-align: right;">£460.93    £56.67</td> <td style="text-align: right;"><b>£517.60</b></td> </tr> <tr> <td><b>TOTAL:</b></td> <td style="text-align: right;"><b>£1286.77    £103.67</b></td> <td style="text-align: right;"><b>£1390.44</b></td> </tr> </table>	9.a Jill Davis 100167 - July 2023 Salary	£254.82	<b>£254.82</b>	9.b Jill Davis 100168 - August 2023 Salary	£255.02	<b>£255.02</b>	9.c PESTTEC 100169– Vermin Removal	£81.00	<b>£81.00</b>	9.d ERNLLCA 100170 – Cemetery Training – Jill Davis	£75.00    £15.00	<b>£90.00</b>	9.e Streetscape 100171 – Play equipment Check (Products and Services) Ltd	£150.00    £30.00	<b>£180.00</b>	9.f Anne Sturzaker 100172 – Replacement toilet seat	£10.00    £2.00	<b>£12.00</b>	9.g Jill Davis 100173 – July/August 2023 Expenses	£460.93    £56.67	<b>£517.60</b>	<b>TOTAL:</b>	<b>£1286.77    £103.67</b>	<b>£1390.44</b>
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10.	E213	<b>The next date of the PC Meeting is Tuesday the 10<sup>th</sup> of October 2023 In the Village Hall – start time 7.30pm</b>																								

<b>The cut-off date for agenda items: is 01<sup>st</sup> October 2023</b>		
<b>11.</b>	<b>E214</b>	<p><b>Temporary exclusion of press and public:</b> Pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed</p> <p><b>To Vote:</b></p>
<b>12.</b>	<b>E215</b>	<p><b>Employment Matters:</b></p> <p>12.a For councillors to consider approving June 2023 overtime = 26 hours (previously approved – For October Payslip)</p> <p>12.b For councillors to consider approving the authorised document for June’s overtime. (For October Payslip)</p> <p>12.c For councillors to consider approving July overtime = 35 hours</p> <p>12.d For councillors to consider approving the authorised document for July’s overtime (For October Payslip)</p> <p>12.e For councillors to consider approving August Overtime = 20 hours</p> <p>12.f For councillors to consider approving the authorised document for August’s overtime (For October Payslip).</p>