

Dishforth Parish Council

Chairman: Cllr Anne Sturzaker

Parish Clerk: Jill Davis

e-mail: parishclerk@dishforthpc.org.uk

All Councillors are summoned to attend the meeting of the **DISHFORTH PARISH COUNCIL** which will be held in the VILLAGE HALL, MAIN STREET, DISHFORTH YO7 3JU on **TUESDAY the 10th of October 2023 AT 7.30PM.**

Jill Davis – Jill Davis Proper Officer

05/10/2023

Parishioners and members of the public are very welcome.

AGENDA

The Council, members of the public, and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

1.	E216	Welcome by the Chairman:
2.	E217	Apologies: 2.a To receive apologies 2.b To approve reasons for absence given by councillors
3.	E218	Dispensations: to consider requests and Declarations of Interest to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting.
4.	E219	To approve the amended minutes of the Parish Council Meeting held on the 13th of June 2023
5.	E220	To approve the minutes of the Parish Council Meeting held on the 25th of July 2023
6.	E221	To note there was no planned Ordinary Meeting in August 2023
7.	E222	To approve for the Chairman to sign the acknowledgement of the Inquorate Parish Council Meeting held on the 19th of September 2023
8.	E223	To approve the minutes of the Extraordinary Meeting held on the 29th of September 2023 Deferred
9.	E224	Public Participation Session: for the public to talk to Cllrs about items only on the agenda
10.	E225	Reports: to receive reports 10.a Councillor Report – Cllr Brown
11.	E226	Reports From: Committees/Representatives of other Committees/Groups/Meetings: to receive reports and proposals/requests and considerations and agree on any actions needed: 11.a To update the council from the recent Yorkshire Water meeting (Cllr Sturzaker) 11.b For councillors to consider a joint adventure with Baldersby PC to celebrate the 80th anniversary of D-Day (request from Baldersby PC) 11.c To update councillors and consider any expenditure regarding the Remembrance Sunday activities (Cllr Sturzaker)
12.	E227	Clerk's Report: Items received after the publication of the agenda or for items needing discussion See circulated Paper as numbers 9 and 10
13.	E228	Correspondence Report: Items received after publication of the agenda or for items needing discussion See circulated Paper as numbers 9 and 10
14.	E229	Planning Matters: Planning Decisions/Enforcements: 14.a ZC23/02227/FUL - Proposed ground floor rear extension, two-storey side extension and porch. School House Chapel Yard Dishforth Thirsk North Yorkshire YO7 3JX NYC – Granted 14.b 22/04620/FUL – Dishforth Village Hall, Back Lane Dishforth. Enforcement Officer – No action at present as there is no commercial activity and the case has been closed for now. 14.c 21/03691/OUT – The Haven, Dishforth. Enforcement Officer – No unlawful tree works and the case is closed.

15.	E230	<p>Playing Field/ Playground and Sports Pavilion Matters:</p> <p>15.a For councillors to consider approving the Working Party minutes of the meeting dated 19th of July 2023</p> <p>15.b For councillors to consider approving the £500.00 (1st Mower deposit) to be transferred to the PL&SA from DPC (discussed WPM 19/07/2023) to be ring-fenced for the PF&SA</p> <p>15.c For councillors to consider approving actions from the WPM 19/07/2023 and 10/10/2023</p> <p>15.d For councillors to consider approving any actions from the Quarterly Report (Sept 2023) of the play equipment</p> <p>15.e For councillors to approve an extra lock for the garage on the Playing Field</p> <p>15.f For councillors to consider approving the quotation for the repair from Russells for the Ride-On Mower £805.00 +VAT</p> <p>15.g To inform councillors that a parishioner has offered to cut the cricket wicket free of charge while the ride-on-mower is being serviced.</p> <p>15.h For councillors to consider any action from the two reports concerning the cricket wicket</p> <p>15.i For councillors to have a representative from the PC to join the Executive Committee (Cllr Sturzaker)</p> <p>15.j For councillors to consider approving the annual maintenance of the cricket wicket £382.59 approx</p>																																
16.	E231	<p>Financial Matters:</p> <p>16.a For councillors to consider appointing YLCA as the Internal Auditor for 2023 -2024. The cost is £250 approx VAT up to 25k only.</p> <p>16.b For councillors to consider acceptance of the PID from NYC £3956.00</p> <p>16.c For councillors to approve the Bank Reconciliation for 31/07/2023</p> <p>16.d For councillors to consider approving the resetting of the budget for 2023 -2024</p> <p>16.e To inform councillors that the precept payment for £6500.00 has been received (26/09/2023)</p> <p>16.f For councillors to consider approving moving to Online Banking (Cllr Reid)</p> <p>16.g For councillors to approve the Bank Reconciliation for 31/08/2023</p> <p>16.h For councillors to consider approving the Clerk's September 2023 Expenses £144.79</p>																																
17.	E232	<p>Cemetery Matters:</p> <p>17.a To inform councillors that £350.00 has been received for Mrs West's internment</p> <p>17.b To inform councillors that £50.00 has been received for Mrs Greer's headstone</p> <p>17.c To inform councillors that Mrs Beattie's internment date is the 7th of October</p> <p>17.d For councillors to consider approving a costing for the removal of soil and vegetation outside the Bier House and a costing for a second key cut.</p>																																
18.	E233	<p>Administration:</p> <p>18.a For councillors to consider any training requirements from YLCA – please inform the clerk.</p> <p>18.b To inform councillors that the Policy Checklist from YLCA has been produced</p> <p>18.c For councillors to consider attending the Proposed Parish Council Forum (see paper)</p> <p>18.d To inform councillors of the S106 Funds – No change to the areas or amounts</p> <p>18.e For councillors to consider the meeting dates for 2024</p> <p>18.f To update councillors concerning the request to increase councillor numbers (If applicable)</p> <p>18.g Management Committee for Dishforth Village Hall - For councillors to agree on the most appropriate way to move this matter forward</p> <p>18.h Management Committee for Dishforth - Village Hall – Supporting documents circulated.</p> <p>18.i For councillors to consider approving purchasing a Christmas tree from S106 monies.</p> <p>18.j For councillors to consider any actions regarding the Highways project (154 councils involved)</p>																																
19.	E234	<p>Policy Matters:</p> <p>19.a For councillors to consider Adopting the LGA Model Code of Conduct 2020 (LGA) or NYC Code of Conduct</p> <p>19.b. For councillors to consider approving the Financial Regulations for 2023 -2024</p> <p>19.c For councillors to consider approving the Vexatious Policy</p>																																
20.	E235	<p>Grass Cutting Matters:</p> <p>20. For councillors to consider any actions from the supporting paper supplied.</p>																																
21.	E236	<p>Payments to Consider: October 2023 Payments</p> <table border="0"> <tr> <td>A 100174 SALC – Payroll Payment</td> <td>£45.00</td> <td>£9.00</td> <td>£54.00</td> </tr> <tr> <td>B 100175 HMRC – Quarter 2 Payment</td> <td>£171.80</td> <td></td> <td>£171.80</td> </tr> <tr> <td>C 100176 Jill Davis – September 2023 Salary</td> <td>£255.02</td> <td></td> <td>£255.02</td> </tr> <tr> <td>D 100177 YLCA -Training Cllr Reid</td> <td>£25.00</td> <td></td> <td>£25.00</td> </tr> <tr> <td>E 100178 YLCA – Training Cllr Sturzaker/Jill Davis</td> <td>£50.00</td> <td></td> <td>£50.00</td> </tr> <tr> <td>F 100179 Sue Reid – Rem Sunday refreshments</td> <td>£20.00</td> <td></td> <td>£20.00</td> </tr> <tr> <td>G 100180 Jill Davis – September Expenses 2023</td> <td>£128.66</td> <td>£16.13</td> <td>£144.79</td> </tr> <tr> <td>TOTAL:</td> <td>£695.48</td> <td>£25.13</td> <td>£720.61</td> </tr> </table>	A 100174 SALC – Payroll Payment	£45.00	£9.00	£54.00	B 100175 HMRC – Quarter 2 Payment	£171.80		£171.80	C 100176 Jill Davis – September 2023 Salary	£255.02		£255.02	D 100177 YLCA -Training Cllr Reid	£25.00		£25.00	E 100178 YLCA – Training Cllr Sturzaker/Jill Davis	£50.00		£50.00	F 100179 Sue Reid – Rem Sunday refreshments	£20.00		£20.00	G 100180 Jill Davis – September Expenses 2023	£128.66	£16.13	£144.79	TOTAL:	£695.48	£25.13	£720.61
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22.	E237	<p>The next date of the PC Meeting is Tuesday the 14th of November 2023 In the Village Hall – start time 7.30pm</p>																																

The cut-off date for agenda items is: 01st November 2023		
23.	E238	<p>Temporary exclusion of press and public: Pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed</p> <p>To Vote:</p>
24.	E239	<p>Employment Matters:</p> <p>24.a For councillors to consider approving the Clerk's September 2023 Overtime</p> <p>24.b For councillors to consider the Chairman signing the approved correspondence for the overtime to be paid.</p>