

Dishforth Parish Council

Chairman: Cllr Anne Sturzaker

Parish Clerk: Jill Davis

e-mail: parishclerk@dishforthpc.org.uk

Minutes of the Ordinary Meeting of DISHFORTH PARISH COUNCIL held In the Village Hall on TUESDAY THE 14TH OF NOVEMBER 2023 at 7.30pm

Present: Councillors: A Sturzaker, S Reid and A Clark

Parish Clerk: Jill Davis

Public: 9

County Councillor: 0

The Council and members of the public were reminded by notice and by the Chairman that they may record/film/photograph or broadcast the meeting when the public and the press were not lawfully excluded.

NYC – North Yorkshire Council, PTA – Parent Teachers Association, YLCA – Yorkshire Local Councils Associations, VAS – Vehicle Activated Sign, PC – Parish Council, Cllr – Councillor, RFO – Responsible Finance Officer, PF&SA – Playing Field & Sports Association

1.	E249	<p>Welcome by the Chairman: The Chairman opened the meeting at 7.30pm and welcomed everyone and confirmed Cllr Clark has signed his Declaration of Acceptance of Office in the presence of the Proper Officer.</p>
2.	E250	<p>Apologies: 2.a To receive apologies Cllr Williams – Ill health Cllr West – No apology received. Absence recorded 2.b To approve reasons for absence given by councillors Cllr Williams's reason was approved by the PC Cllr West provided no reason for his absence. The PC did not approve Cllr West's absence.</p>
3.	E251	<p>Dispensations: to consider requests No dispensations requested Declarations of Interest to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting. No declarations of interest was offered</p>
4.	E252	<p>To approve the minutes of the Extraordinary Meeting held on the 29th of September 2023 Resolved – the council approved the minutes</p>
5.	E253	<p>To approve the minutes of the PC Meeting held on the 10th of October 2023. Resolved – the council approved the minutes</p>
6.	E254	<p>To approve the minutes of the Extraordinary Meeting held on the 24th of October 2023 Resolved – the council approved the minutes</p>
7.	E255	<p>Public Participation Session: for the public to talk to Cllrs about items only on the agenda Item 12 – Concerns raised by Members of the public due to the developer's request for a variation of condition 17 to allow for a garden level noise of 57db rather than the 55db measured. Several members of the public feel that the protection of the noise should be according to the original planning approval and the World Health Organization recommends 50db 3. Members of the Public were concerned that if the variation is approved the quality of life would be greatly impacted by the decision. The PC explained the process of commenting to NYC Planning to the members of the public. 13.d A member of the public suggested an alternative solicitor to Harrowells.</p>
8.	E256	<p>Reports: to receive reports Councillor Report – Cllr Brown.No report received from Cllr Brown</p>
9.	E257	<p>Reports From: Committees/Representatives of other Committees/Groups/Meetings: to receive reports and proposals/requests and considerations and agree on any actions needed: No items</p>
10.	E258	<p>Clerk's Report: Items received after the publication of the agenda or for items needing discussion No items</p>
11.	E259	<p>Correspondence Report: Items received after publication of the agenda or for items needing discussion No items</p>

12.	E260	Sheet 50
		<p>Planning Matters: Planning variation: ZC23/03875/DVCMAJ Newett Homes The Meadows Residential Development Topcliffe Road Dishforth Variation of Condition 17 of planning permission 19/03755/DVCMAJ to allow for a garden noise level of 57db rather than 55db measured as LAq(16hr) between 07:00 and 23:00 For information planning permission 19/03755/DVCMAJ granted a revised scheme of 56 dwellings originally the subject of planning permission 17/04059/FULMAJ Comment Deadline – 27/11/2023 The PC Objects to the Variation of Condition 17 and provides the following comments: As of 14/11/2023, there were 16 objections and 0 support for the variation. The planning permission that was granted was for 55db, so therefore, that should be complied with. A study by the World Health Organization has revealed that 40% of people are regularly exposed to levels of 55Db – the same as a noisy office. Continued exposure to anything over 50dB to anything over 50Db can be detrimental over time. The World Health Organization recommends 50Db.</p>
13.	E261	<p>Playing Field/ Playground and Sports Pavilion Matters: 13.a To inform councillors that the materials have been purchased for the Cricket Wicket The clerk informed the PC that the materials had been purchased for the cricket wicket 13.b For councillors to consider any actions from the ROSPA Annual Check of the playground Resolved – the PC approved 3 quotes to be obtained for maintaining and repairing the equipment when required 13.c To update councillors concerning the Ride-On-Mower The clerk informed the PC that the mower was taking longer to repair due to waiting for parts and also there were further issues. An update to be provided in due course 13.d To update councillors concerning the solicitor and consider any actions The clerk informed the PC that Harrowells could not commit to the time schedules. Cllr Reid suggested YLCA. Clerk to contact YLCA 13.e For councillors to discuss any actions regarding the email concerning business rates No actions required 13.f For councillors to consider dissolving the Steering Group (Cllr Sturzaker) Resolved – the PC approved the dissolving of the steering group sub-committee 13.g For councillors to consider establishing and appointing MOPs to An Advisory Working Party to Dishforth Parish Council (Cllr Sturzaker) Resolved – the PC approved for steering group sub-committee to become an Advisory Group as it would give them more flexibility. All the members of the original steering group sub-committee are to be members. 13.h For councillors to consider any actions from the communication received from Dishforth Bowls Club Resolved – the PC agreed to a Working Party Meeting to discuss the matter. The date to be agreed 13.i For councillors to consider approving the quotes for the Blinds for the Pavilion (Cllr Sturzaker) Resolved – the PC approved the quote from Blinds To Go 13.j For councillors to consider any actions concerning the cricket's artificial wicket Resolved – the PC requested the clerk to obtain 3 quotes. 13.k For councillors to consider any actions from the update of the Pavilion from Cllr Sturzaker Cllr Sturzaker informed the PC of the following: £1000.18P has been collected in revenue and the revenue will be ring-fenced in the PC's bank account. The regular user of the Pavilion pays £100.00 per month The electric heaters are not working and the cost is approx. £430.00 to replace them. The PC moving forward will be taking the bookings and payments moving forward. 13.l To update councillors with the hours worked on behalf of the PF&SA – Parish Clerk The clerk informed the PC that she had worked 32.5 hours on behalf of the PF&SA to the 14TH of November 2023. 13.m To update the councillors with the expenditure of the PF&SA (April 2023 – End of September 2023) see supporting paper The clerk updated the PC with the financial information for the PF&SA</p>

14.	E262	Sheet 51																												
		<p>Financial Matters:</p> <p>14.a For councillors to consider any action from the Citizens Advice communication The PC did not approve any actions.</p> <p>14.b For councillors to consider approving/any actions from the invoice supplied by Farm and Land Services Ltd. Deferred. The PC requested that the clerk contact the company as the council had several concerns with the invoice and report back at the next meeting.</p> <p>14.c For councillors to consider approving the November and December Payslips 2023 (basic pay) for the Clerk Resolved – the PC approved the consideration</p> <p>14.d For councillors to consider approving the bank mandate for September 2023 30/09/2023 Resolved – the PC approved the bank reconciliation for September 2023</p> <p>14.e To inform councillors of NALC’s Briefing Analysis of Council Tax Levels of Local Precepting Authorities 2023/2024 The PC noted NALC’s briefing analysis of the Council Tax Level of Local Precepting Authorities 2023 -2024</p> <p>14.f For councillors to consider Clerk’s October Expenses - £427.69 Resolved – the PC approved the consideration</p> <p>14.g For members to consider the Draft Grass-Cutting Tender/Maintenance 2024 - 2025 Deferred</p>																												
15.	E263	<p>Cemetery Matters:</p> <p>15.a – To request information concerning Memorial Trees (Clerk) Deferred. The council requested the clerk to contact the member of the public.</p> <p>15.b To inform councillors that Mr Morris’s interment took place on the 24th of October 2023 The clerk informed the PC that Mr Morris’s interment took place on the 24th of October 2023</p> <p>15.c To inform councillors that the payment of £50.00 has been received for Mrs Beattie’s interment The clerk informed the PC that £50.00 had been received for Mrs Beattie’s interment.</p> <p>15.d To inform councillors that a payment of £250.00 has been received for Mr Morris’s interment The clerk informed the PC that £250.00 had been received for Mr Morris’s interment.</p>																												
16.	E264	<p>Administration:</p> <p>16.a To update councillors concerning the Highways project (154 councils involved) Cllr Reid Deferred</p> <p>16.b For councillors to consider any action from the Topcliffe Consolidated Charities communication The item was discussed by the PC. Resolved for Cllr Reid to be the representative for the council.</p> <p>16.c To update councillors concerning the By-Election Recharges to Parishes document from NYC The clerk informed the PC of the by-election charges from NYC for all councils.</p> <p>16.d To update councillors – YLCA confirmed as Internal Auditor if <25k Resolved – the PC approved the consideration</p> <p>16.e For councillors to consider approving the use of the Community Facebook Group to advertise the meetings Resolved – the consideration was approved. Cllr Reid was appointed to upload information to the Facebook page.</p> <p>16.f Communication received from NYC concerning NYC Precepts deadline day 31/12/2023 The clerk informed the PC of the precept deadline of 31/12/2023</p> <p>16.g To inform councillors of the Voice of the Community Roles The clerk informed the PC of the Voice of the Community Roles. Cllr Reid agreed to upload the information to the Facebook and WhatsApp pages.</p> <p>16.h For councillors to note the Statutory Notice Hackney Carriage Zones The PC noted the statutory notice for Hackney Carriage Zones.</p>																												
17.	E265	<p>Payments to Consider: November 2023</p> <table border="1"> <thead> <tr> <th></th> <th>Payments</th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>A</td> <td>100181 – Farm&Land Services Limited Invoice 6542</td> <td>£1775.00</td> <td>£355.00 £2130.00</td> </tr> <tr> <td>B</td> <td>100182 – Jill Davis – October 2023 Salary</td> <td>£1217.64</td> <td>£1217.64</td> </tr> <tr> <td>C</td> <td>100183 – HMRC Quarter 3 Payment</td> <td>£602.07</td> <td>£602.07</td> </tr> <tr> <td>D</td> <td>100184 – Jill Davis – November 2023 Salary (If approved)</td> <td>£255.02</td> <td>£255.02</td> </tr> <tr> <td>E</td> <td>100185 – Jill Davis – December 2023 Salary (if approved)</td> <td>£255.02</td> <td>£255.02</td> </tr> <tr> <td>F</td> <td>100186 – Jill Davis – October 2023 Expenses</td> <td>£382.29</td> <td>£45.40 £427.69</td> </tr> </tbody> </table>		Payments			A	100181 – Farm&Land Services Limited Invoice 6542	£1775.00	£355.00 £2130.00	B	100182 – Jill Davis – October 2023 Salary	£1217.64	£1217.64	C	100183 – HMRC Quarter 3 Payment	£602.07	£602.07	D	100184 – Jill Davis – November 2023 Salary (If approved)	£255.02	£255.02	E	100185 – Jill Davis – December 2023 Salary (if approved)	£255.02	£255.02	F	100186 – Jill Davis – October 2023 Expenses	£382.29	£45.40 £427.69
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