

Dishforth Parish Council

Chairman: Cllr Anne Sturzaker

Parish Clerk: Jill Davis

e-mail: parishclerk@dishforthpc.org.uk

Minutes of the Extraordinary Meeting of DISHFORTH PARISH COUNCIL held In the Village Hall on MONDAY THE 18th of December 2023 at 8.00pm

Present: Councillors: A Sturzaker, S Reid and A Clark

Parish Clerk: Jill Davis

Public: 4

County Councillor: 0

The Council and members of the public were reminded by notice and by the Chairman that they may record/film/photograph or broadcast the meeting when the public and the press were not lawfully excluded.

NYC – North Yorkshire Council, PTA – Parent Teachers Association, YLCA – Yorkshire Local Councils Associations, VAS – Vehicle Activated Sign, PC – Parish Council, Cllr – Councillor, RFO – Responsible Finance Officer.

1.	E269	<p>Welcome by the Chairman: The Chairman opened the meeting at 8.00pm and welcomed everyone.</p>
2.	E270	<p>Apologies for absence: to receive and note apologies Cllr West – No apology received. No reason for not attending the meeting was received. The Parish Council did not approve his absence. Cllr Williams – No apology received. No reason for not attending the meeting was received. The Parish Council did not approve his absence.</p>
3.	E271	<p>Dispensations: to consider requests No dispensations were offered. Declarations of Interest to receive Pecuniary and Non-Pecuniary Interests from Cllrs on items to be considered at this meeting. No declarations were offered.</p>
4.	E272	<p>Public Participation Session: for the public to talk to Cllrs about items only on the agenda Item 7.g – A member of the public explained to the PC that funds from Marton-Le Moor had been reallocated to the Playing Field & Sports Association due to the condition of the areas and the amount was £40k. Initially, Harrogate Borough Council had conducted an ariel survey of sports facilities in the area and Dishforth had not been allocated any funds. The PC at the time challenged that decision and a manual survey was then conducted which resulted in the reallocation of the funds. Item 7. h – Please item 7. h</p>
5.	E273	<p>Financial Matters: 5.a For the council to review the Overview provided on the Budget. The council reviewed the overview of the budget. No questions were raised 5.b For the council to consider approving/amending the draft budget for 2024 -2025 The council discussed the budget in detail and raised several questions. The RFO explained that there were several variables such as charges concerning the cemetery, and insurance payment and that the budget was a worst-case scenario. The council approved the draft budget. 5.c For the council to consider approving/amending the Precept Calculator Cllr Sturzaker highlighted that there could be an error with the calculator itself and asked the clerk to check with NYC. Cllr Reid explained that the item was a paper exercise. The item was deferred for the clerk to check with NYC 5.d For the council to consider approving the Precept of £15,000 Resolved – The PC approved the precept amount of £15,000 5.e For the council to consider approving the Precept Demand letter Resolved – The PC approved the precept demand letter to be emailed. 5.f To note – NJC have reached an agreement on the pay rates for the financial year 2023 -2024. The PC noted that the NJC had reached an agreement on the pay rates for the financial year 2023-2024 5.g For the council to consider approving the additional hours for November 2023 (Paper attached) Resolved – the PC approved the consideration 5.h. To note that the backpay (contracted hours and the additional hours) will be paid in the January 2024 Payslip</p>

		<p>The PC noted that the backpay – contracted and additional hours will be paid in the January 2024 payslip</p> <p>5.i For the Chair to sign the correspondence to SALC relating to the backpay of the contract hours and additional hours.</p> <p>The Chairman signed the correspondence to SALC</p> <p>5.j For the Council to approve the Inspection Report from Streetscape £180.00 (including VAT)</p> <p>Resolved – The PC approved the invoice</p> <p>5.k For the council to consider approving the November 2023 expenses for the Clerk - £43.20</p> <p>Resolved – the consideration was approved</p>
6.	E274	<p>PF&SA Matters:</p> <p>6.a For the council to consider approving the utility Invoice for £33.63 (PF&SA)</p> <p>Resolved – the council approved the consideration.</p> <p>6.b For the council to consider approving PESTEC to be contacted for the removal of vermin on the Playing field</p> <p>Resolved – the council approved the consideration</p> <p>6.c To inform the Council that an updated costing of the expenditure/income will be available for the January 2024 PC Meeting.</p> <p>The clerk informed the council that an updated costing for the playing field and sports association would be available for the January 2024 PC meeting.</p> <p>6.d To update the Council with the issues concerning Yorkshire Water (if applicable)</p> <p>The clerk informed the council that Grays has been contacted to look into compensation from Yorkshire Water. Grays will be contacting Yorkshire in due course.</p> <p>6.e For the Council to consider accepting the revised offer of £3,350.00 (the original offer was £2,650.00) from Yorkshire Water or would the Parish wish to request a further conversation concerning the matter.</p> <p>Resolved – the council requested the clerk</p> <p>6.f To receive further information in relation to Dishforth Sports and Playing Fields and decide any further action as may be required (Cllr Reid)</p> <p>Cllr Reid informed the council that she thinks that the Steering Group which had been formed several years previously and had recently been changed from a Committee to an Advisory Group (due process has taken place) should be a Committee. The clerk explained that 3 councillors would need to approve by special motion for that to be changed. Cllr Sturzaker requested for Cllr Reid to submit a paper for the January 2024 meeting. Cllr Reid agreed to that request.</p>
7.	E275	<p>Administration Matters:</p> <p>7.a To update the council with the decision concerning the next stage of the Governance Review for Dishforth – NYC Meeting 13/12/2023 (Cllr Sturzaker)</p> <p>Cllr Sturzaker informed the PC that NYC had approved the PC's request for an urgent Governance Review to go to the next stage of the process. The next stage in the process would be a consideration by the full council at NYC and if successful an election initially planned for May 2025. That election would be a cost to the PC of approximately £3200.00</p> <p>7.b For the Council to consider any actions from the Operational Report from Streetscape Ltd (play area)</p> <p>The PC discussed the item and resolved for 3 quotes to be obtained to maintain the play equipment and repair it when required.</p> <p>7.c For the Council to consider any actions from the correspondence received from Farm & Land Services</p> <p>The PC discussed the item and requested the clerk to reply to Farm & Land Services as the council was concerned with the lack of dates and charges at the cemetery. Clerk to action.</p> <p>7.d To inform the Council – Holiday Dates from 20/12/2023 – Return 03/01/2024 (holiday not taken in November and December as per planned)</p> <p>The PC noted the annual leave dates.</p> <p>7.e For the Council to consider approving One week's holiday from 15/01/2024</p> <p>Resolved – the PC approved the consideration</p> <p>7.f To note the NYC Poster concerning 'Share your Views' has been uploaded to the website and, noticeboard and Cllr Reid has been asked to upload the information to Facebook and WhatsApp</p> <p>The PC noted the NYC Poster concerning 'Share your Views' has been uploaded to the website and, the noticeboard and Cllr Reid have been asked to upload the information to Facebook and WhatsApp</p> <p>7.g For the Council to consider the S106 monies, and in particular the Marton Le Moors sums (Cllr Reid)</p> <p>The PC discussed the item relating to the information provided by a member of the public in item 4. Cllr Reid suggested the member of the public helped with the item Cllr Sturzaker explained that since the matter was a PC matter the clerk should contact NYC. The PC agreed that the clerk would contact NYC.</p> <p>7.h To confirm how many years McAfee and Microsoft subscriptions are owed to a member of the public (Cllr Reid)</p>

		Sheet 55												
		<p>Cllr Reid informed the council that she was concerned that a member of the public could be owed funds due to paying for the Microsoft and McAfee subscriptions themselves due to the PC not having the facility to do so at the time and wanted the PC to check on this matter. Cllr Reid further explained that she had asked the clerk at the time to ensure that future payments would be paid by the PC's debit card. Cllr Sturzaker had checked bank statements and had found two payments relating to the subscriptions had been paid by the PC to the member of the public. At that point, the member of the public asked the PC that they did not need to continue with the item as it was not about the money but the principle. The member of the public thanked Cllr Reid for her efforts and Cllr Sturzaker thanked the member of the public. The item was then closed.</p>												
8.	E276	<p>Planning Matters: 8.a For the Council to consider commenting on the following planning application: Erection of 3 No. Agricultural Workers Dwellings and Associated Curtlidge and Creation of 2 No. Vehicular Accesses Land Esat of 2 Crown Cottages Lingham Lane Dishforth The council support the planning application on the condition that the comments provided by Highways are adhered to.</p>												
9.	E277	<p>Payments to Consider: December 2023</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">A 100187 E.ON Next – Utility Bill</td> <td style="text-align: right;">£33.63</td> </tr> <tr> <td>B 100188 Mr Keith Chedzoy – The Royal British Legion</td> <td style="text-align: right;">£43.98</td> </tr> <tr> <td>C 100189 Streetscape (Products & Services) Ltd – Quarterly Check 13/12/2023</td> <td style="text-align: right;">£180.00</td> </tr> <tr> <td style="padding-left: 150px;">£150.00 £30.00</td> <td style="text-align: right;">£43.20</td> </tr> <tr> <td>D 100190 Jill Davis – November Expenses 2023 Mileage</td> <td style="text-align: right;">£43.20</td> </tr> <tr> <td style="text-align: right;">TOTAL:</td> <td style="text-align: right;">£300.81</td> </tr> </table> <p>Resolved Payments A-D approved.</p>	A 100187 E.ON Next – Utility Bill	£33.63	B 100188 Mr Keith Chedzoy – The Royal British Legion	£43.98	C 100189 Streetscape (Products & Services) Ltd – Quarterly Check 13/12/2023	£180.00	£150.00 £30.00	£43.20	D 100190 Jill Davis – November Expenses 2023 Mileage	£43.20	TOTAL:	£300.81
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10.	E278	<p>DATE OF THE NEXT PC MEETING 9TH of JANUARY 2024 AT 7.30 PM IN THE VILLAGE HALL</p>												

There was no further business to transact the Chairman thanked everyone for attending and closed the meeting at 9.27pm.

Signed:...Cllr Sturzaker

Dated:.....09/01/2024

The minutes were approved by the Parish Council at the meeting held on the 09/01/2024