Dishforth
Parish Council

Dishforth Parish Council, Minutes of the Ordinary Meeting -

Held, Tuesday, 4th August 2026,19:00 hrs at Dishforth Village Hall

Present:
Councillors: G Anderson, A Clark, M Flanagan, A Sturzaker, S Watson (Chairman),

Clerk/RFO: Sue Fraser

In Attendance: 4 members of public

2627-51	**To suspend Standing Orders due to meeting being held in August when the council is usually in recession.**
Resolved:	Standing Orders are suspended for the date of this meeting.
2627-52	**To receive apologies for absence**
	None to receive
2627-53	**To receive disclosure of pecuniary interests (not previously declared) appertaining to items on the agenda and to consider any written dispensations.**
	Councillor Watson declared a pecuniary interest relating to project submitting a quotation for proposed works to the Pavilion footings.
Resolved:	Disclosure of Councillor Watson pecuniary interests are noted.
2627-54	**To receive and adopt minutes of the Ordinary meeting held, 9th June 2026.**
Resolved:	Ordinary Meeting Minutes – 2627/35 2627/50 are signed, adopted and acted upon.
2627-55	**To adjourn for public participation**
Resolved:	No items to receive
2627-56	**To receive an update and agree action re the following items:**
56.1	Yorkshire Water Deeds and Easement – outstanding payment to DPC.
	The clerk informed members that she had contacted Scott Wright solicitors for an update and was informed that Yorkshire Water had said that the Water Title Deed that had been sent did not cover the area of the easement and asked that the deed with the full easement area was sent on to them. Councillor Anderson informed members that she had identified a further Water Deed that has not been sent onto the solicitor and presented this to members.
Resolved:	i) The clerk will draft a covering letter to the solicitor to accompany the additional verified copy of the Water Deed. ii) Councillor Anderson will obtain two copies of the said deed and ask the local solicitor contact to verify the copies before sending them to the solicitor, together with the clerk's letter.
56.2	**Age Friendly Networking**
	Councillor Sturzaker informed members there has been no progress, so was going back to plan A, to contact the two original parishes that had attended the conference, as it appears the current status re 'Age Friendly Networking', is more information than action based. Councillor Sturzaker said she hoped to have more information for our next meeting.
Resolved:	Noted by members
56.3	**Grant Funding – Mowbray Park**
	The clerk informed members there has been no further progress in this regard.
Resolved:	Deferred to the next meeting.
56.4	**DCA Lease Agreement**
	The chairman informed members this is pending solicitor progress.
Resolved:	Deferred to the next meeting – see also 2627/57.
56.5	**Provision of Youth Initiatives within Dishforth Parish**
	Councillor Sturzaker informed members this is on hold at present as a new resident is looking to start up football training. The training is not gender specific and it is hoped may attract funding for kit, equipment etc – therefore giving the village a sustainable project.
Resolved:	Deferred to the next meeting.

2627-57	**To agree Statutory Declaration to the surrender of the Sports and Playing Fields Lease', in order that the registered title can be closed down for the new lease to transfer to the DCA.**
	The Chairman referred to the document, prepared the Statutory Declaration, prepared by the solicitor for the transfer of the Title Deeds. The clerk informed members she had added a 'statement of truth' to the bottom of the deed indicating that it is authorised by the full parish council.
Resolved:	Members Unanimously agree the Chairmans signs the Statutory Declaration surrender documentation on behalf of the Parish Council
2627-58	**To agree the transfer of the balance or ring-fenced monies to the DCA**
	Members agreed the figures are subject to verification to protect the DPC maintain transparent records.
Resolved:	Members agreed that as soon as the funds have been agreed by members the balance of funds will transferred to the DCA.
2627-59	**To appoint a representative from Dishforth parish council to the DCA managing board.**
	Members agreed the DCA is managed by Trustees and not a Management Board. Following discussion, members agreed this needs further consideration and advice.
Resolved:	Deferred to the next meeting.
2627-60	**To formally agree the amended Asset Register**
	Members have considered the amendments of the Asset register as of 1st June 2026 and review for the annua insurance cover and transfer of assets to the DCA.
Resolved:	The amended Asset Register is unanimously agreed.
2627/61	**To agree a suitable project to receive allocated funds of £300 from NYC Councillor Browns locality budget.**
	Members were informed that Councillor Brown has offered a sum of £300 towards local projects and asked for submissions by end the of August 26. The chairman said the shelter is rotting down one side, and the Perspex is falling to bits.
Resolved:	i) Members agree the Bus Stop opposite the village hall needs refurbishment. ii) The Clerk to submit the project to Councillor Brown.
2627/62	**To agree action re overgrown hedges invading footpaths and walkways within the village**
	Members were informed of complaints received from some residents about access issues.,
Resolved:	The Clerk will draft a letter for members to approve. Once agreed, the letter will be sent to all registered correspondents, displayed on the noticeboard, and posted on social media. Where necessary, copies will be hand delivered to residents who do not use social media.
2627.63	**To receive correspondence and agree action**
63.1	Cleaning of the RCAF war memorial at the Meadows.
	Members considered an email from a registered officer offering to clean the RCAF War Memorial at the Meadows. It was noted that the Parish Council has not adopted the memorial and was not consulted on its installation or involved in related discussions. On this basis, the parish council has no jurisdiction or authority to approve the proposed works.
Resolved:	The clerk responds to the email, suggesting they contact the management company responsible for maintaining the site.
63.2	Planned road closure Back Lane.
Resolved:	Noted by members
63.3	External Auditor – re Variances
	Members were informed the external auditor has requested a detailed breakdown of the variances for 'other payments' between 24/25 and 25/26 financial years and a detailed explanation re the significant difference in assets.
Resolved:	i) The Clerk has responded accordingly ii) Noted by members

63.4	Notice of proposed Traffic Regulations order 20mph & 30mph
	Members were informed that NYC Councillor Brown had forwarded the draft notification for implementation of the traffic order: Sch. 1 - 20 mph – Back Lane, Grange Road, Moor Lane. Sch.2 - 30pmh – Dishforth Village, Topcliffe Road and Moor Lane. The schedules indicate the specific location in more detail.
Resolved:	Members expressed thanks to those involved in organising the reduction in speed.
63.5	Monitoring Officer – Changes to the Register of Interests
	Members were informed of recent correspondence received to state that address details of Councillors should no longer published and should only be sent to the Monitoring Officer and their parish clerk.
Resolved:	Noted by members
63.6	NYC Enforcement notification – Old Village Hall Site
	Members were informed of the recent notification published by NYC.
Resolved:	Noted by members
63.7	Opportunity to speak letter for Planning Application – HGTZC-23/04592/REMMAJ, Land adjacent to the A1M
	None of the members had been available to attend the meeting held 21st July 2026
Resolved:	Noted by members
63.8	Request to review the 25/26 AGAR and Accounts
	Members were informed that the published details had been sent electronically to the recipient. The recipient was also asked to confirm whether any further information was required.
Resolved:	Noted by members
63.9	External Auditor – Electronic Changes 2027
	Members were informed of the proposed changes for the AGAR process to become totally electronic with effect from next year.
Resolved:	Noted by members
63.10	Quotation – Risk & Fire Assessment Pavilion
	The chairman said that 3 quotations are required and suggested this can be done from s106 monies.
Resolved:	The Chairman will obtain two further quotations for the next meeting.
63.11	NYC new Portal for Parish Councils
	The Clerk informed members she has signed up to the portal, which gives direct access to most of the NYC services and is the preferred method of parish councils to contact services.
Resolved:	Noted by members
63.12	Dead Rabbit at the Children's Play Park
	Members were informed that the clerk had received an email from a resident, informing her of the dead rabbit. Councillor Watson had visited the park to remove the rabbit; however this had already been done. Councillor Anderson asked whether the parish council should consider getting new signage for the playpark to include contact details etc. Members agreed the draft signage is shared for comment.
Resolved:	i) Noted by members ii) Councillor Anderson to organise the draft signage for the playpark – the signage will include the details of the parish clerk and the chairman. iii) Councillor Anderson to obtain quotations for the signage to be made.
63.13	Kirby Hill RAMS – Legal Action against NYC for granting approval for the proposed Vale of York Motorway Services - request for monies/donations towards defence costs.
	Members agreed unanimously that DPC cannot contribute to the request for funds to challenge the judicial review and initial costs of 10K, members commented this was a tenuous issue and there are some residents had responded against the planning application from the village.
Resolved:	i) The clerk to circulate the communication received to residents signed up to DPC electronic communications. ii) Councillor Anderson, to circulate the said communication on the community social media forums.

2627/64	**To consider and agree items relating to Cemetery Functions**
	The Clerk informed members she had received an enquiry re plot E1 and was still awaiting contact from another resident re plots U101 & 102. The Chairman said he had asked two firms to look at the pathway and would seek quotes to move this forward
Resolved:	Noted by members
2627-65	**To receive an update s106 projects and agree action.**
	The Chairman declared a pecuniary interest re the Pavilion items – see 2627/53 Members informed that two projects are currently in progress: i) Structural survey - Pavilion footings for the provision of a vertical extension ii) Disabled access ramp. Councillor Anderson asked whether the projects had been formally presented and requested by the DCA. It was suggested that both projects may be eligible for funding through s106 monies and queries were raised as to how s106 monies can be accessed. The Clerk advised that organisations may independently submit projects direct to NYC for s106 funding; however, any such application can take time and would be considered separately within the next round of s106 funding allocations and would separate to those funds already allocated to the Parish Council. It was noted the cost of the disabled ramp was small and did not include VAT and this would be paid direct by the DCA. Members went on to discuss the structural survey required for the proposed vertical extension of the Pavilion. Three quotations had been received and were presented to members in the order received. The Clerk advised that the quotations were comparable, as each covered the same scope of works.
Resolved:	i) Structural survey – Quotation 1 was agreed as this was the cheapest quotation received. ii) DCA will fund themselves iii) The DCA will formally write to the DPC via the clerk.
2627/66	**To consider items of an urgent nature that require immediate attention, not included on the agenda.**
	The chairman informed members that two trees had been taken down at the sports field yesterday, 3rd August, but was not aware who had undertaken the works. Some wood had been left behind. Councillor Clark had said he had two trees that can be replanted there.
Resolved:	Noted by members, albeit it was not of an urgent nature of consequence.
2627/67	**To consider and agree recommendations for NYC planning notifications.**
	26/02374/LB Dishforth Village Hall, Listed building consent for the replacement of main front door etc.
	The Clerk responded to the application confirming that the Parish Council had no objections. The response also declared a **pecuniary interest**, noting that the parish councillors are also trustees and that s106 funding would be used to undertake the proposed renovations.
Resolved:	Noted by members
2627/68	**To receive notifications of NYC planning related decisions.**
	i) 26/02370/FUL – The Haven, self-build and custom build dwelling (Awaiting Decision)
	ii) 25/214/DVCMAJ – Land adjacent to the A1 (M) Section 73 application for the deferral of approval. (Withdrawn)
2627-69	**To receive the bank reconciliation report**
Resolved	The bank reconciliation report is received.

2627-70 **To receive the schedule of payments, and to agree the processing all payments of payments including those that exceed £500, due prior to the next meeting the Dishforth Parish Council:**

22/5/26	HMRC/PAYE	Mth2	redacted
25/06/26	HMRC/PAYE	Mth3	redacted
30/06/26	Unity Trust	Service Charge	7.00
30/06/26	A.Dodds	Grass cutting p32727	754.91
16/06/26	SMGardening	Inv.10498 - Village Hall, Grass, Gravel etc	5532.00
18/06/26	SMGardening	Inv10499 - Duck Hill, Patio&BBQ area	3201.60
14/07/26	Village Hall	Room Hire Inv26029	18.00
21/07/26	Reimbursement Clerk	Defib battery and Paed. Pads VH	485.99
25/07/26	HMRC/PAYE	Mth4	redacted
30/06/26	HMRC/PAYE	Mth3	redacted
29/07/26	Zurich Insurance	Annual Insurance	1201.12
Pending	Grass Cutting	July 26	754.91
Pending	HMRC/PAYE	Mth 5	redacted

Resolved: All payments detailed herewith are agreed and authorised for payment, including all other regular payments due.

The meeting adjourned and closed.

Next Meeting: Tuesday, 8th September 2026